

## ***CIO Council Meeting Minutes***

**February 26, 2004–**

The February meeting was held at the Grimes Building, First Floor South Conference Room from 1:00 p.m. – 3:00 p.m.

1. **Welcome and Introductions** – Leon Schwartz welcomed everyone to the meeting and asked everyone to introduce themselves.

2. **ICN Update**

Mike Bacino provided the following updates:

- Discussed the review of internet service rates – new rates to be established with possible cost reduction.
- Discussed new website and logo celebrating 10<sup>th</sup> anniversary
- Provided legislative update
- Discussed electrical and HVAC facility upgrades

3. **ITE Update**

John Gillespie and ITE staff provided the following updates:

- Indicated some agencies have not returned the EIP survey.
- Indicated Mary Ann Mickelson will be point of contact while Lisa Anderson is out of the office. Mary Ann can be contacted at 281-6904.
- Discussed implementation of the on-line customer relationship management service request process.
- Discussed transition of mainframe forms development from General Services to ITE.
- Discussed ITE's proposal to use space at JFHQ for critical systems. Agencies should contact ITE if they are interested in space at the JFHQ.
- Provided a legislative update
- Discussed federal over recovery issues.

4. **I3 Update**

Sharon Sperry provided an update on the I3 system and data warehouse development and testing status. She requested agencies that have not completed the capacity survey to contact the ITE Help Desk. Sharon responded to CIO member questions.

5. **DAS IT Customer Council Update**

Steve Mosenia indicated the next meeting is March 9<sup>th</sup>. The council will begin establishing rates for 2006. If you want to provide input at a DAS Customer Council meeting, please contact Steve Mosenia, Chair.

**6. Cyber Security Task Force**

Gregg Fay indicated that attendance at task force meetings has been reduced recently. Next week is a critical week and requested members be in attendance to assist with the development of the core set of recommendations. Thirty seven (37) surveys have been returned.

**7. Standards issues- Enterprise survey software**

Leon Schwartz indicated a subcommittee is being developed and discussed the subcommittee objectives. Leon indicated that ITE is developing a review process for existing standards.

**8. Business Continuity Project**

Bret Voorhees, Homeland Security, discussed the project and indicated an RFP for vendor assistance to develop the Enterprise COOP and COG plans has been released. He indicated that an orientation session was provided in January for agency representatives. Bret responded to CIO member questions. ITE and Homeland Security will provide additional information at the next CIO meeting since Larry Brennan could not be in attendance.

**The Next CIO Council meeting is scheduled for March 25th from 1:00 –3:00 p.m. in First Floor Grimes North conference room.**

Attendees of the February 26, 2004 CIO Meeting
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***CIO Council Members Present***

<b>Last Name</b>	<b>First Name</b>	<b>Department</b>
Gast	Steven	DOT
Grund	Larry	DPS
Halterman	Evelyn	ILOT
Hellstern	Robert	IVH
Jacobs	Richard	IDRF
McLaughlin	Tim	DIA
Mosena	Steve	DHS
Munson	Margaret	COM
Noland	Julie	IFA
Peters	Judy	IWD
Schwartz	Leon	IPERS
Van Gundy	Matthew	Elder Affairs

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***Others Present***

<b>Last Name</b>	<b>First Name</b>	<b>Department</b>
Moore	Calvin	DNR
Day	Jim	DAS
Gillispie	John	ITE
Ruhnke	Scott	Judicial
Voorhees	Bret	Homeland Security
Shea	Mike	ED